

Minutes of IQAC Meeting 1

19/07/2017

Venue: Board Room

Date of Meeting: 18/07/2017

Members Present: Principal, All HODs & IQAC Faculty members.

Agenda: Discussion & Plans for Academic Session–Odd semester(2017-18)


Meeting of the IQAC Committee was held on 18/07/2017 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 10.00 am. Along with the IQAC faculty members, all the Heads of Departments are also invited to attend.

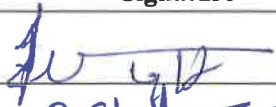

Dr.M.Paulraj, Principal and Chairman of the Committee welcomed all the members and pointed out the importance of IQAC Committee for maintaining and improving quality of education in the institute. He charted out the significant role to be played by the IQAC members for the academic year 2017-18.

The following main points were discussed in the meeting:

1. The Principal presented the academic calendar for the odd semester 2017-18.
2. The Principal highlighted the course registration process for the autonomous students.
3. Institutional Academic Committee (IAC) comprising of Principal and all Heads of Departments discussed and gave their suggestions and directions for the smooth running of the institution in all academic aspects.
4. Institutional Academic Subcommittee, Core Courses Division Committee, Course Committee, Class Committee, Monitoring Committee were re-constituted to support the academic process and the responsibilities of all committees were formulated.
5. The Academic Auditing system comprising of Internal Audit Cell (IAC) at the programme level and the External Audit at the institution level was also formulated to conduct academic audit periodically. The committee members were decided for each Department.
6. Enhancing the submission of funded project proposals and inculcating research interests among faculty.
7. The meeting concluded with the remark by the Principal emphasizing prompt follow up of academic schedules.


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B.Chokkalingam 19.09.2017
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 19/7/17
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S.Nagarani 19/7/17
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 19/06/17
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K.Sobana Rani 19/07/17
7	Dr.S.Sethuram, Assistant Professor, Department of Management	S.Sethuram 19/7/17
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran 19/7/17
9	Mr.R.Kannan, Accountant, SRIT Office	R.Kannan 19/7/17



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Minutes of IQAC Meeting 2

26/12/2017

Venue: Board Room

Date of Meeting: 26/12/2017

Members Present: Principal, All HODs & IQAC Faculty members.


Agenda: Discussion & Plans for Academic Session– Even semester (2017-2018)

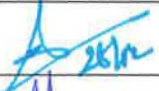

Meeting of the IQAC Committee was held on 26/12/2017 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore.

The following points related to the academic activities of even semester (2017-18) were discussed in the meeting:

1. The Principal presented the academic schedule for the even semester 2017-18.
2. The members and auditors are informed to perform the audits as per the schedule.
3. Academic Division Heads and members are requested to monitor the standard of internal test question papers and provide appropriate suggestions to junior faculty members so as to meet the required cognitive level in each course.
4. Status of uploading of course materials for even semester in Moodle - completed.
5. The Principal enquired about the status of mapping of student information in Student Information System Status – completed.
6. Planning of remedial classes for reappearance courses.
7. Monitoring of lecture classes are to be done by committee members at least twice a week and report is to be submitted to the Principal.
8. Enhancing the submission of funded project proposals and inculcating research interests among faculty.


Dr.H.Mangalam
IQAC Co-ordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 26/12
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B.Chokkalingam 26-12-2017
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 26/12/2017
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 26/12/17
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 26/12/2017
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 26/12/2017
7	Dr.S.Sethuram, Assistant Professor, Department of Management	S. Sethuram 26/12/2017
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 26/12
9	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 26/12/17



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Minutes of IQAC Meeting 1

03/07/2018

Venue: Board Room

Date of Meeting: 02/07/2018

Members Present: Principal, All HODs & IQAC Faculty members.

Agenda: Discussion & Plans for Academic Session – Odd semester (2018-2019)

Meeting of the IQAC Committee was held on 02/07/2018 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 11.00 am. In addition to the IQAC faculty members, all the Heads of Departments are also invited to attend.


Dr.M.Paulraj, Principal and Chairman of the Committee welcomed all the members and highlighted the importance of IQAC Committee for maintaining and improving quality of education in the institute. He charted out the significant role to be played by the IQAC members for the academic year 2018-2019.

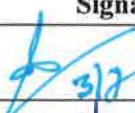

The following main points were discussed in the meeting:

1. The Principal presented the academic schedule for the odd semester 2018-2019.
2. Institutional Academic Committee (IAC) comprising of Principal and all Heads of Departments is constituted to approve the continuous internal assessment marks awarded by the faculty under autonomous regulation. In this regard, the IQAC Coordinator Dr.H.Mangalam is deputed as In-charge for the conduct of regular meetings.
3. Academic Division Heads and members are also decided for the vetting of internal test question papers.
4. Faculty members are insisted to upload the course materials in SRIT Learning Management System-Moodle.
5. IQAC members are asked to verify the mapping of student information done by the tutors in the Student Information System.
6. Academic Audit Committee is re-constituted for the audit of course files and teaching-learning process.
7. Conduct of Value added programmes and Certificate courses to enhance the knowledge and skills of students.
8. Students and faculty are motivated to enroll in NPTEL courses.
9. Enhancing the submission of funded project proposals and inculcating research interests among faculty.

The meeting concluded with the remark by the Principal emphasizing prompt follow up of academic schedules.


Dr.H.Mangalam
IQAC Co-ordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 3/7
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B. Chokkalingam 03-07-2018
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 3/7/18
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 3/7/18
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 03/07/18
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 3/7/18
7	Dr.S.Sethuram, Assistant Professor, Department of Management	S. Sethuram 3/7/18
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 3/7/18
9	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 03/07/18



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Minutes of IQAC Meeting 2

12/10/2018

Venue: Board Room


Date of Meeting: 12/10/2018@2.00 pm


Members Present: Principal, All HODs & IQAC Faculty members.



Agenda: Review of actions taken by IQAC during odd semester 2018-2019.

The IQAC Coordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the odd semester 2018-2019.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for odd semester	Completed on 05/07/2018
2.	Review of completion of uploading course materials in moodle for odd semester	Completed on 05/07/2018
3.	Class Audit for odd semester	Completed and report submitted to IQAC Coordinator
4.	Vetting of Internal Test question papers for odd semester	Completed
5.	Review of CIA marks for autonomous courses	Completed
6.	Course files audit	Completed
7.	Value added courses	Completed: 03 courses were conducted


Dr.H.Mangalam
IQAC Co-ordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B. Chokkalingam 12.10.2018
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 12/10/18
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 12/10/18
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 12/10/18
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 12/10/18
7	Dr.S.Sethuram, Assistant Professor, Department of Management	S. Sethuram 12/10/18
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 12/10/18
9	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 12/10/2018



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Minutes of IQAC Meeting 3

18/12/2018

Venue: Board Room

Date of Meeting: 17/12/2018

Members Present: Principal, All HODs & IQAC Faculty members.


Agenda: Discussion & Plans for Academic Session – Even semester (2018-2019)

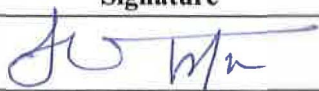
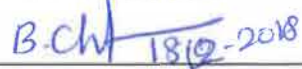

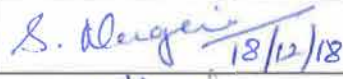
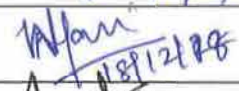
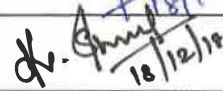
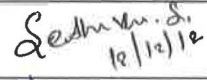
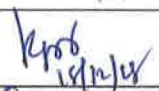

Meeting of the IQAC Committee was held on 17/12/2018 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 2.00 pm.

The following points related to the academic activities of even semester (2018-19) were discussed in the meeting:

1. The Principal presented the academic schedule for the even semester 2018-2019.
2. The members and auditors are informed to perform the audits as per the schedule.
3. Academic Division Heads and members are requested to monitor the standard of internal test question papers and provide appropriate suggestions to junior faculty members so as to meet the required cognitive level in each course.
4. Status of uploading of course materials for even semester in Moodle - completed.
5. The Principal enquired about the status of mapping of student information in Student Information System. Status – completed.
6. Planning of remedial classes for reappearances courses.
7. Monitoring of lecture classes are to be done by senior faculty members atleast twice a week and report is to be submitted to the Principal.
8. Enhancing the submission of funded project proposals and inculcating research interests among faculty.


Dr.H.Mangalam 18/12/2018
IQAC Co-ordinator


Dr.M.Paulraj
Principal

SL.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	 B.Ch 18/12-2018
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 18/12/2018
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	 S. Nagarani 18/12/18
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	 N.S. Kavitha 18/12/18
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	 Dr. K. Sheela Sobana Rani 18/12/18
7	Dr.S.Sethuram, Assistant Professor, Department of Management	 S. Sethuram 18/12/18
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	 R. Nagendran 18/12/18
9	Mr.R.Kannan, Accountant, SRIT Office	 R. Kannan 18/12/18



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Minutes of IQAC Meeting 4

11/04/2019

Venue: Board Room

Date of Meeting: 10/04/2019@2.00 pm

Members Present: Principal, All HODs & IQAC Faculty members.

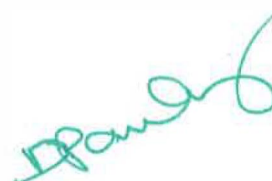
Agenda: Review of actions taken by IQAC during even semester 2018-2019.

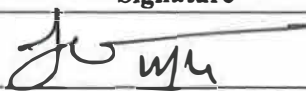
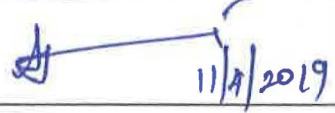


The IQAC Co-ordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the odd semester 2018-2019.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for even semester	Completed on 17/12/2018
2.	Review of completion of uploading course materials in moodle for even semester	Completed on 17/12/2018
3.	Class Audit for even semester	Completed
4.	Vetting of Internal Test question papers for even semester	Completed
5.	Review of CIA marks for autonomous courses	Completed
6.	Course files audit	Completed
7.	Value added courses	Completed: 03 courses were conducted

Other Information: Board of Studies of all departments are to be conducted during May 2019.


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B.Chokkalingam 11-04-2019
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 11/4/2019
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 11/4/19
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 11/04/19
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	 11/4/19
7	Dr.S.Sethuram, Assistant Professor, Department of Management	S. Sethuram 11/4/19
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 11/4/19
9	Mr.R.Kannan, Accountant, SRIT Office	



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Minutes of IQAC Meeting 1

19/06/2019

Venue: Board Room

Date of Meeting: 19/06/2019

Members Present: Principal, All HODs & IQAC Faculty members.

Agenda: Discussion & Plans for Academic Session – Odd semester (2019-2020)

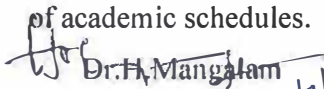
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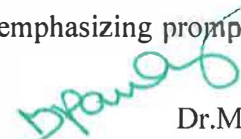
Dr.M.Paulraj, Principal and Chairman of the Committee welcomed all the members and highlighted the importance of IQAC Committee for maintaining and improving quality of education in the institute. He charted out the significant role to be played by the IQAC members for the academic year 2019-2020.

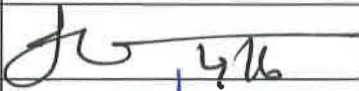



The following main points were discussed in the meeting:

1. The Principal presented the academic calendar for the odd semester 2019-2020.
2. The Principal highlighted the course registration process for the autonomous students under CBCS scheme.
3. Institutional Academic Committee (IAC) comprising of Principal and all Heads of Departments discussed and gave their suggestions and directions for the smooth running of the institution in all academic aspects.
4. Institutional Academic Subcommittee, Core Courses Division Committee, Course Committee, Class Committee, Monitoring Committee were re-constituted to support the academic process and the responsibilities of all committees were formulated.
5. The Academic Auditing system comprising of Internal Audit Cell (IAC) at the programme level and the External Audit at the institution level was also formulated to conduct academic audit periodically. The committee members were decided for each Department.
6. Faculty members are insisted to upload the course materials in SRIT Learning Management System-Moodle.
7. IQAC members are asked to verify the mapping of student information done by the tutors in the Student Information System.
8. Conduct of Value added programmes and Certificate courses to enhance the knowledge and skills of students.
9. Motivation of students and faculty to enroll in NPTEL courses and Coursera.
10. Enhancing the submission of funded project proposals and inculcating research interests among faculty.

The meeting concluded with the remark by the Principal emphasizing prompt follow up of academic schedules.


Dr. H. Mangalam
IQAC Coordinator 19/6/2019


Dr. M. Paulraj
Principal

SL.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B.Chokkalingam 19-06-2019
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 19/6/2019
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 19/6/19
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 19/6/19
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 19/6/19
7	Dr.S.Kalaiarasi, Assistant Professor, Department of Management	 19/6/19
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 19/6/19
9	Mr.R.Kannan, Accountant, SRIT Office	 19/6/19



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Action Taken Report for IQAC Meeting 1

24/06/2019

Venue: Board Room

Date of Meeting: 24/06/2019@2.00 pm

Members Present: IQAC Faculty members.

Agenda: Action taken report for IQAC meeting 1

The members in various committee were deputed in consultation with the Head of the Departments and the constitution of different committees were presented by the IQAC Coordinator Dr.H.Mangalam. The formulation of different committees are listed below.

Institutional Academic Committee (IAC)

1. **Dr.M.Paulraj** , Principal
2. **Dr.N.Devaraj**, Dean (Research)
3. **Dr.P.Vijian**, Professor and Head, Department of Mechanical Engineering
4. **Dr.R.N.Uma**, Professor and Head, Department of Civil Engineering
5. **Dr.R.Rajendran**, Dean (SRIT Business School)
6. **Dr.R.M.S.Parvathi**, Professor & Head, CSE
7. **Dr.H.Mangalam**, Professor and Head, Department of ECE
8. **Dr.M.Sureshkumar**, Professor and Head, Department of Information Technology
9. **Dr.K.Murali**, Professor, Dept. of Civil Engineering & Controller of Examinations
10. **Dr.S.Vijayakumar**, Professor and Head, Department of Physical Sciences
11. **Dr.S.Nagarani**, Associate Professor and Head, Department of M & H

Institutional Academic Subcommittee

Programme	Chairperson	Member 1	Member 2
Civil Engineering	Dr.H.Mangalam Professor – ECE	Dr.R.N.Uma Professor – CE	Dr.S.Nagarani Professor – MH
Computer Science and Engineering	Dr.M.Sureshkumar Professor – IT	Dr.R.M.S.Parvathi Professor – CSE	Dr.S.Anila Professor – ECE
Electrical and Electronics Engineering	Dr.P.Vijian Professor – ME	Dr.N.Devaraj Dean (Research)	Dr.S.Mary Praveena Asso. Prof. – ECE
Electronics and Communication Engineering	Dr.K.Murali Professor – CE	Dr.H.Mangalam Professor – ECE	Dr.B.Chokkalingam Asso. Prof. – ME

Mechanical Engineering	Dr.S.Vijayakumar Professor – PS	Dr.P.Vijian Professor – ME	Dr.A.N.Jayanthi Asso. Prof. – ECE
Information Technology	Dr.R.N.Uma Professor – CE	Dr.M.Sureshkumar Professor – IT	Dr.A.Thangarasu Asso. Prof. – ME
MBA	Dr.R.M.S.Parvathi Professor – CSE	Dr.R.Rajendran Professor – MBA	Dr.K.Sheela Shobana Rani Assoc. Prof. - EEE

Core Courses Division Committee

Department	Division	Division Head	Member 1	Member 2
Civil Engineering	Structural Engineering	Ms.S. Yamini Roja	Ms.S.Rajalakshmi	Ms.M.Meenakshi
	Environmental and Water Resources	Dr.R.N.Uma	Ms.R.Malathy	Ms.G.K.Monica Nandini
	Geotechnical Engineering and Transportation	Dr.K.Murali	Ms.J.Jayashree	Mr.C.Gurumoorthy
Mechanical Engineering	Manufacturing Engineering & Materials	Dr.B.Chokkalingam	Mr.B.Varun	Mr.I.Karthikeyan
	Thermal Engineering	Dr.A.Thangarasu	Mr.S.Benjamin Franklin	Mr.R.Tamilselvan
	Engineering Design and Drafting	Dr.P.Vijian	Mr.V.Muthukumar	Mr.V.Raja
CSE / IT	Programming and Algorithm Complexity	Dr.M.Sureshkumar	Mr.R.N.Devendra kumar	Ms.S.Sumathi
	Architecture and Computation	Ms.N.S.Kavitha	Mr.Jim Mathew Philip	Mr.T.C. Ezhil Selvan
	Software Development and Applications	Mr.R.Nagendran	Mr.K.Sathyaseelan	Ms. S.Hebziba Jeba Rani
	Computing Methodology	Dr.J.J.Adri Jovin	Ms.Nisha Soms	Ms.J.Mala
	Network and Information Management	Mr.N.V.Shibu	Mr.S.Oswalt Manoj	Mr.M.Marimuthu
EEE / ECE	Power	Dr.K.Sheela Sobana Rani	Ms.S.Sangeetha	Mr.A.P.Roger Razario
	Controls and Instrumentation	Dr.N.Devarajan	Ms.D.Poornima	Ms.S.Gomathy
	Electronics	Dr.A.N.Jayanthi	Mr.T.Jobby Titus	Ms.L.Malathi
	Signal and Image Processing	Dr.S.Anila	Ms.D.Binu	Mr.A.Shankar

	Communication	Dr.H.Mangalam	Dr.S.Mary Praveena	Mr.V.Ganesh
Science & Humanities	Physics	Dr.S.Vijayakumar	Dr.V.Chitra	-
	Chemistry	Ms.S.Arjuman Banu	Dr.S.Guhan	-
	Mathematics	Dr.S.Nagarani	Mr.C.Pradeep	Mr.S.Saravana kumar
	English	Dr.N.Kavitha	Dr.N.Venugopal	-
MBA	Management	Dr.R.Rajendran	Ms.D.Alamelu	Dr.S.Sethuram


Academic Audit Committee

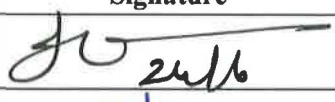
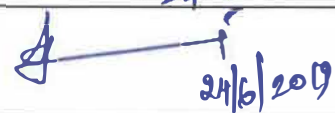
Programme	Coordinator	Member 1	Member 2
CE	Ms.R.Malathy	Ms.S.Rajalakshmi	Mr.M.Ranjith
CSE	Dr.S.Pravintharaja	Ms.Nisha Soms	Ms.B.Kokila
EEE	Mr.A.P.Roger Rozario	Ms.D.Poornima	Mr.S.Udaiyakumar
ECE	Dr.A.N.Jayanthi	Mr.S.Munaf	Ms.R.Kanmani
ME	Mr.V.Muthukumar	Mr.V.Raja	Mr.S.Boovendravarman
IT	Mr.T.C.Ezhil Selvan	Ms.J.Mala	Mr.K.Prabhu
MBA	Ms.V.Kalaiarasi	Ms.Deepa C Kumar	-
M & H	Dr.N.Venugopal	Ms.S.Lavanya	Dr.S.Kalyani
Physical Sciences	Dr.D.Jaishree	Dr.S.Senthil Kumar	Dr.S.Guhan

Monitoring Committee for lecture classes

Programme	Chairperson	Member 1	Member 2
CE	Dr.R.N.Uma Professor & Head – CE	Dr.R.Nagendran AP [Sr. Grade] / IT	Mr.C.Anandhakumar AP / EEE
CSE	Dr.R.M.S.Parvathi Professor & Head – CSE	Dr.A.Thangarasu Asso. Prof. / ME	Ms.S.Yamini Roja AP / CE
EEE	Dr.N.Devarajan Dean (Research)	Ms.S.Sumathi AP [Sr.Grade] / CSE	Mr.R.Tamilselvan AP / ME
ECE	Dr.H.Mangalam Professor & Head – ECE	Mr.S.Sangeetha AP [Sl. Grade] / EEE	Mr.M.Marimuthu AP / IT
ME	Dr.P.Vijian Professor & Head – ME	Mr.N.V.Shibu AP [Sl. Grade] / CSE	Mr.T.Jobby Titus AP [Sr. Grade] / ECE
IT	Dr.M.Suresh Kumar Professor & Head - IT	Mr.V.Ganesh AP [Sr. Grade] / ECE	Ms.J.Jayshree AP [Sr. Grade] / CE


 Dr.H.Mangalam
 IQAC Coordinator


 Dr.M.Paulraj
 Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 24/6
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B.Chokkalingam 24.06.2019
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 24/6/2019
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 24/6/19
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 24/6/19
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 24/6/19
7	Dr.S.Kalaiarasi, Assistant Professor, Department of Management	S. Kalaiarasi 24/6/19
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 24/6/19
9	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 24/6/19



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Minutes of IQAC Meeting 2

22/10/2019

Venue: Board Room

Date of Meeting: 22/10/2019@2.00 pm


Members Present: Principal, All HODs & IQAC Faculty members.

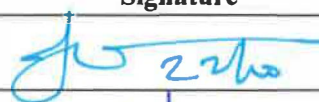


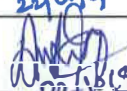
Agenda: Review of actions taken by IQAC during odd semester 2019-2020.

The IQAC Coordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the odd semester 2019-2020.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for odd semester	Completed on 28/06/2019
2.	Review of completion of uploading course materials in moodle for odd semester	Completed on 28/06/2019
3.	Class Audit for odd semester	Completed and report submitted to IQAC Coordinator
4.	Vetting of Internal Test question papers for odd semester	Completed
5.	Review of CIA marks for autonomous courses	Completed
6.	Industry Connect Courses	Completed: One per each Department completed


Dr.H.Mangalam 22/10/2019
IQAC Co-ordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 22/10/19
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B. Chokkalingam 22/10/2019
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 22/10/2019
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 22/10/19
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. S. Kavitha 22/10/19
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 22/10/19
7	Dr.S.Kalaiarasi, Assistant Professor, Department of Management	 22/10/19
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 22/10/19
9	Mr.R.Kannan, Accountant, SRIT Office	 22/10/19



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Minutes of IQAC Meeting 3

06/01/2020

Venue: Board Room

Date of Meeting: 06/01/2020

Members Present: Principal, All HODs & IQAC Faculty members.


Agenda: Discussion & Plans for Academic Session – Even semester (2019-2020)

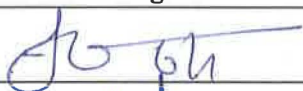

Meeting of the IQAC Committee was held on 06/01/2020 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 10.00 am.

The following points related to the academic activities of even semester (2019-20) were discussed in the meeting:

1. The Principal presented the academic schedule for the even semester 2019-2020.
2. The members and auditors are informed to perform the audits as per the schedule.
3. Academic Division Heads and members are requested to monitor the standard of internal test question papers and provide appropriate suggestions to junior faculty members so as to meet the required cognitive level in each course.
4. Status of uploading of course materials for even semester in Moodle - completed.
5. The Principal enquired about the status of mapping of student information in Student Information System. Status – completed.
6. Planning of remedial classes for reappearances courses.
7. Monitoring of lecture classes are to be done by committee members atleast twice a week and report is to be submitted to the Principal.
8. Enhancing the submission of funded project proposals and inculcating research interests among faculty.


Dr. H. Mangalam
IQAC Co-ordinator 6/1/2020


Dr. M. Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B. Chokkalingam 06.01.2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 6/1/2020
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 6/1/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. S. Kavitha 6/1/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 6/1/20
7	Dr.S.Kalaiarasi, Assistant Professor, Department of Management	S. Kalaiarasi 6/1/2020
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 6/1/20
9	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 06/01/2020

Minutes of IQAC Meeting 4

04/03/2020

Venue: Board Room

Date of Meeting: 04/03/2020@2.00 pm


Members Present: Principal, All HODs & IQAC Faculty members.


Agenda: Review of actions taken by IQAC during even semester 2019-2020.

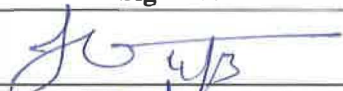



The IQAC Coordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the even semester 2019-2020.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for even semester	Completed on 07/01/2020
2.	Review of completion of uploading course materials in moodle for even semester	Completed on 07/01/2020
3.	Class Audit for even semester	Completed
4.	Vetting of Internal Test I question papers for even semester	Completed
5.	Review of CIA marks for Test –I autonomous courses	Completed on 28/02/2020

Other Information: Board of Studies of all departments are to be conducted during May 2020.


 Dr.H.Mangalam
 IQAC Coordinator


 Dr.M.Paulraj
 Principal

SL.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 4/3
2	Dr.B.Chokkalingam, Associate Professor, Department of Mechanical Engineering	B. Chokkalingam 04.03.2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 4/3/2020
4	Dr.S.Nagarani, Associate Professor, Department of Science and Humanities	S. Nagarani 4/3/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. S. Kavitha 04/03/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 04/03/20
7	Dr.S.Kalaiarasi, Assistant Professor, Department of Management	 4/3/20
8	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 4/3/20
9	Mr.R.Kannan, Accountant, SRIT Office	 04/03/20



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Minutes of IQAC Meeting 5

11/04/2020

Mode of meeting: Online (Zoom Platform)

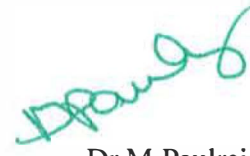
Date of Meeting: 11/04/2020@3.00pm

Members Present: Principal & All HODs

Agenda: Discussion about ZOOM classes and online modules during lockdown period

The Principal had a discussion with all HODs about the conduct of online classes for the completion of syllabus. He insisted to prepare a timetable for the smooth conduct of classes and requested the HODs to submit a report about the same.


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Action taken report

- All the HODs submitted the schedule for online classes and the same has been presented by IQAC Coordinator.
- The report on online classes conducted every day were also submitted to the Principal.


Dr.H.Mangalam
IQAC Coordinator



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Minutes of IQAC Meeting 6

21/05/2020

Mode of meeting: Online

Date of Meeting: 21/05/2020@3.00 pm

Members Present: Principal & All HODs

Agenda: Review of actions taken by IQAC for even semester 2019-2020 during COVID 19.

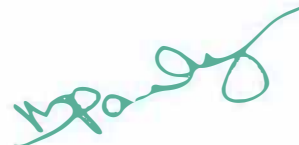
S.No.	Details	Activity Status
1.	Review of completion of online classes	Completed
2.	Review of CIA marks for autonomous courses	Completed

Other Information:

- Board of Studies of all departments are to be rescheduled.
- Conduct of examinations will be done as per the Government Order.



Dr.H.Mangalam
IQAC Coordinator



Dr.M.Paulraj
Principal



Minutes of IQAC Meeting 1

15/07/2020

Venue: Board Room

Date of Meeting: 15/07/2020

Members Present: Principal, All HODs & IQAC Faculty members.

Agenda: Discussion & Plans for Academic Session – Odd semester (2020-2021)

Meeting of the IQAC Committee was held on 15/07/2020 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 10.00 am. Along with the IQAC faculty members, all the Heads of Departments are also invited to attend.

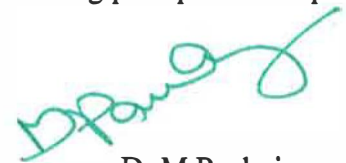
Dr.M.Paulraj, Principal and Chairman of the Committee welcomed all the members and pointed out the importance of IQAC Committee for maintaining and improving quality of education in the institute. He charted out the significant role to be played by the IQAC members for the academic year 2020-2021.


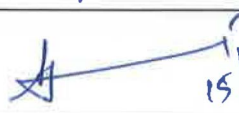

The following main points were discussed in the meeting:

1. The Principal presented the academic calendar for the odd semester 2020-2021.
2. The Principal highlighted the course registration process for the autonomous students under CBCS scheme.
3. Institutional Academic Committee (IAC) comprising of Principal and all Heads of Departments discussed and gave their suggestions and directions for the smooth running of the institution in all academic aspects.
4. Institutional Academic Subcommittee, Core Courses Division Committee, Course Committee, Class Committee, Monitoring Committee were re-constituted to support the academic process and the responsibilities of all committees were formulated.
5. The Academic Auditing system comprising of Internal Audit Cell (IAC) at the programme level and the External Audit at the institution level was also formulated to conduct academic audit periodically. The committee members were decided for each Department.
6. Faculty members are insisted to upload the course materials in SRIT Learning Management System-Moodle.
7. IQAC members are asked to verify the mapping of student information done by the tutors in the Student Information System.
8. Conduct of Value added programmes and Certificate courses to enhance the knowledge and skills of students.
9. Motivation of students and faculty to enroll in NPTEL courses and Coursera.
10. Enhancing the submission of funded project proposals and inculcating research interests among faculty.

11. The Principal had a discussion with all HODs about the conduct of online classes through Google MEET platform for the ODD Semester 2020-21. He insisted to prepare a timetable for the smooth conduct of classes and requested the HODs to submit a report about the same.
12. The meeting concluded with the remark by the Principal emphasizing prompt follow up of academic schedules.


Dr. H. Mangalam
IQAC Coordinator


Dr. M. Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 15/7/20
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B. Chokkalingam 15.07.2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 15/7/2020
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 15/7/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. S. Kavitha 15/07/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 15/7/20
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 15/7/20
8	Mr.R.Kannan, Accountant, SRIT Office	 15/7/20



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Action Taken Report for IQAC Meeting 1

22/07/2020

Venue: Board Room

Date of Meeting: 22/07/2020@1.30 pm

Members Present: IQAC Faculty members.

Agenda: Action taken report for IQAC meeting 1

The members in various committee were deputed in consultation with the Head of the Departments and the constitution of different committees were presented by the IQAC Coordinator Dr.H.Mangalam. The formulation of different committees are listed below.

Institutional Academic Committee (IAC)

1. **Dr.M.Paulraj** , Principal
2. **Dr.R.Mahalakshmi** , Professor and Head(i/c) ,EEE
3. **Dr.B.Chokkalingam**, Associate Professor and Head(i/c), Department of Mechanical Engineering
4. **Dr.K.Murali**, Professor and Head, Dept. of Civil Engineering & Controller of Examinations
5. **Dr.R.Rajendran**, Dean (SRIT Business School)
6. **Dr.R.M.S.Parvathi**, Professor & Head, CSE
7. **Dr.H.Mangalam**, Professor and Head, Department of ECE
8. **Dr.M.Sureshkumar**, Professor and Head, Department of Information Technology
9. **Dr.S.Vijayakumar**, Professor and Head, Department of Physical Sciences
10. **Dr.S.Nagarani**, Professor and Head, Department of M & H
11. **Dr.S.Anila**, Professor, Department of ECE

Institutional Academic Subcommittee

Programme	Chairperson	Member 1	Member 2
Civil Engineering	Dr.H.Mangalam Professor – ECE	Dr.K.Murali Professor – CE	Dr.S.Nagarani Professor – M & H
Computer Science and Engineering	Dr.M.Sureshkumar Professor – IT	Dr.R.M.S.Parvathi Professor – CSE	Dr.S.Anila Professor – ECE
Electrical and Electronics Engineering	Dr.B.Chokkalingam Asso.Professor – ME	Dr.R.Mahalakshmi Professor & Head i/c – EEE	Dr.S.Mary Praveena , Asso. Prof. – ECE
Electronics and Communication Engineering	Dr.K.Murali Professor – CE	Dr.H.Mangalam Professor – ECE	Dr.N.S.Kavitha Asst. Prof. – CSE
Mechanical Engineering	Dr.S.Vijayakumar Professor & Head– Physical Sciences	Dr.B.Chokkalingam Asso.Professor – ME	Dr.A.N.Jayanthi Asso. Prof. – ECE
Information Technology	Dr.R.Mahalakshmi Professor & Head i/c – EEE	Dr.M.Sureshkumar Professor – IT	Mr.V.Muthukumar Asst. Prof. – ME
MBA	Dr.R.M.S.Parvathi Professor – CSE	Dr.R.Rajendran Professor – MBA	Dr.K.Sheela ShobanaRani Assoc. Prof. - EEE

Core Courses Division Committee

Department	Division	Division Head	Member 1	Member 2
Civil Engineering	Structural Engineering	Ms.S.Yamini Roja	Ms.S.Rajalakshmi	Mr.T.Harish
	Environmental and Water Resources	Dr.K.Murali	Ms.R.Malathi	Mr.S.Sugumar
	Geotechnical Engineering and Transportation	Ms.J.Jayashree	Mr.C.Gurumoorthy	Mr.Sakthi Murugan
Mechanical Engineering	Manufacturing Engineering & Materials	Dr.B.Chokkalingam	Mr.B.Varun	Mr.I.Karthikeyan
	Thermal Engineering	Mr.S.Benjamin Franklin	Mr.R.Tamilselvan	Mr. M. Veeramanikandan
	Engineering Design and Drafting	Mr.V.Muthukumar	Mr. R. Arul	Mr. S.Boovendravarman
CSE / IT	Programming and Algorithm Complexity	Dr.M.Sureshkumar	Mr.R.N.Devendra kumar	Ms.S.Sumathi
	Architecture and Computation	Dr.N.S.Kavitha	Mr.Jim Mathew Philip	Dr.T.C. Ezhil Selvan
	Software Development and Applications	Mr.R.Nagendran	Mr.K.Sathyaseelan	Ms. S.Hebziba Jeba Rani
	Computing Methodology	Dr.J.J.Adri Jovin	Dr.Nisha Soms	Ms.J.Mala
	Network and Information Management	Dr.N.V.Shibu	Mr.M.Marimuthu	Mr. S. Rajesh
EEE / ECE	Power	Dr.K.Sheela Sobana Rani	Dr.S.Sangeetha	Mr.A.P.Roger Razario
	Controls and Instrumentation	Dr.R.Mahalakshmi	Ms.D.Poornima	Ms.S.Gomathy
	Electronics	Dr.A.N.Jayanthi	Dr.T.Joby Titus	Ms.L.Malathi
	Signal and Image Processing	Dr.S.Anila	Dr.D.Binu	Mr.A.Shankar

	Communication	Dr.H.Mangalam	Dr.S.Mary Praveena	Mr.V.Ganesh
Science & Humanities	Physics	Dr.S.Vijayakumar	Dr.V.Chitra	-
	Chemistry	Ms.S.Arjuman Banu	Ms.M.Priya	-
	Mathematics	Dr.S.Nagarani	Dr.C.Pradeep	Mr.S.Saravana kumar
	English	Dr.N.Kavitha	Dr.N.Venugopal	-
MBA	Management	Dr.R.Rajendran	Ms.D.Alamelu	Dr.V.Kalaiarasi

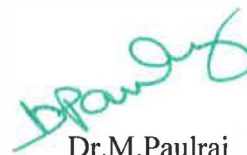
Academic Audit Committee

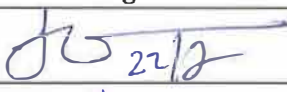


Programme	Coordinator	Member 1	Member 2
CE	Ms.R.Malathy	Ms.J.Jayashree	Mr.M.Ranjith
CSE	Dr.N.S.Kavitha	Ms.Nisha Soms	Ms.B.Kokila
EEE	Mr.A.P.Roger Rozario	Ms.D.Poornima	Mr.S.Udaiyakumar
ECE	Dr.A.N.Jayanthi	Mr.S.Munaf	Ms.R.Kanmani
ME	Mr.V.Muthukumar	Mr.R.Tamilselvan	Mr.S.Boovendravarman
IT	Mr.T.C.Ezhil Selvan	Ms.J.Mala	Mr.K.Prabhu
MBA	Ms.V.Kalaiarasi	Ms.Deepa C Kumar	-
M & H	Dr.N.Venugopal	Ms.S.Lavanya	Dr.S.Kalyani
Physical Sciences	Dr.D.Jaishree	Dr.S.Senthil Kumar	Ms.S.Arjuman Banu

Monitoring Committee for lecture classes

Programme	Chairperson	Member 1	Member 2
CE	Dr.K.Murali Professor & Head – CE	Dr.R.Nagendran AP [Sr. Grade] / IT	Mr.C.Anandhakumar AP / EEE
CSE	Dr.R.M.S.Parvathi Professor & Head – CSE	Dr.R.Mahalakshmi Prof & Head(i/c)/ EEE	Dr.J.J.Adri Jovin AP / IT
EEE	Dr.R.Mahalakshmi Prof & Head(i/c)/ EEE	Ms.S.Sumathi AP [Sr.Grade] / CSE	Mr.R.Tamilselvan AP / ME
ECE	Dr.H.Mangalam Professor & Head – ECE	Dr.S.Sangeetha AP [Sl. Grade] / EEE	Mr.M.Marimuthu AP / IT
ME	Dr.B.Chokkalingam Associate Professor – ME	Mr.N.V.Shibu AP [Sl. Grade] / CSE	Dr.T.Joby Titus AP [Sr. Grade] / ECE
IT	Dr.M.Suresh Kumar Professor & Head - IT	Mr.V.Ganesh AP [Sr. Grade] / ECE	Ms.J.Jayashree AP [Sr. Grade] / CE


 Dr.H.Mangalam
 IQAC Coordinator


 Dr.M.Paulraj
 Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 22/7
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokk 22-07-2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 22/7/2020
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 22/7/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 22/07/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela 22/7/20
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 22/7/20
8	Mr.R.Kannan, Accountant, SRIT Office	 22/7/20



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Minutes of IQAC Meeting 2

27/10/2020

Venue: Board Room

Date of Meeting: 27/10/2020@2.00 pm

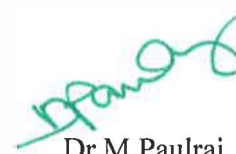
Members Present: Principal, All HODs & IQAC Faculty members.

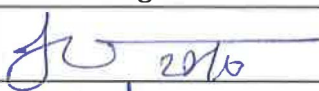

Agenda: Review of actions taken by IQAC during odd semester 2020-2021.

The IQAC Coordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the odd semester 2020-2021.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for odd semester	Completed on 21/07/2020
2.	Review of completion of uploading course materials in moodle for odd semester	Completed on 28/07/2020
3.	Class Audit for odd semester	Completed and report submitted to IQAC Coordinator
4.	Vetting of Internal Test question papers for odd semester	Completed
5.	Review of CIA marks for autonomous courses	Completed
6.	Review of the conduct of Online Classes through Google MEET platform	Completed


Dr.H.Mangalam
IQAC Co-ordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 20/10
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B. Chok 27.10.2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 27/10/20
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 27/10/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 27/10/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela 27/10/20
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 27/10/20
8	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 27/10/2020



Minutes of IQAC Meeting 3

18/12/2020

Venue: Board Room

Date of Meeting: 18/12/2020

Members Present: Principal, All HODs & IQAC Faculty members.


Agenda: Discussion & Plans for Academic Session – Even semester (2020-2021)

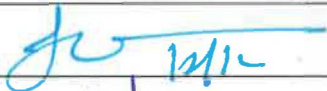

Meeting of the IQAC Committee was held on 18/12/2020 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 10.00 am.

The following points related to the academic activities of even semester (2020-21) were discussed in the meeting:

1. The Principal presented the academic schedule for the even semester 2020-21.
2. The members and auditors are informed to perform the audits as per the schedule.
3. Academic Division Heads and members are requested to monitor the standard of internal test question papers and provide appropriate suggestions to junior faculty members so as to meet the required cognitive level in each course.
4. Status of uploading of course materials for even semester in Moodle - completed.
5. The Principal enquired about the status of mapping of student information in Student Information System. Status – completed.
6. Planning of remedial classes for reappearance courses.
7. Monitoring of lecture classes are to be done by committee members atleast twice a week and report is to be submitted to the Principal.
8. Enhancing the submission of funded project proposals and inculcating research interests among faculty.
9. The report on online classes through Google MEET platform (conducted every day) has to be submitted to the Principal.
10. Board of Studies Meeting of all departments are to be conducted during February 2021.
11. Discussion on allowing the students in offline mode, in phased manner.(Weekly 3 days Schedule)


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	 12/12
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 18.12.2020
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 18/12/2020
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 18/12/20
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 18/12/2020
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 18/12/20
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 18/12/20
8	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 18/12/20



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Minutes of IQAC Meeting 4

08/03/2021

Venue: Board Room **Date of Meeting:** 08/03/2021 @2.00 PM


Members Present: Principal, All HODs & IQAC Faculty members.

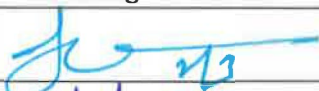


Agenda: Review of actions taken by IQAC during even semester 2020-21.

The IQAC Coordinator Dr.H.Mangalam presented a report on the actions taken by IQAC during the even semester 2020-2021.

S.No.	Details	Activity Status
1.	Review of SLT, UAF and Mapping of student information for even semester	Completed on 01/02/2021
2.	Review of completion of uploading course materials in moodle for even semester	Completed on 08/02/2021
3.	Class Audit for even semester	Completed
4.	Vetting of Internal Test I question papers for even semester	Completed
5.	Review of CIA marks for Test –I autonomous courses	Completed on 01/03/2021
6.	Review of the conduct of Offline (Weekly 3 days Schedule)	Completed
7.	Review of the conduct of Online Classes through Google MEET platform	Completed


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 08.03.2021
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 08/3/2021
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 8/3/21
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 8/3/2021
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 8/3/21
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 8/3/21
8	Mr.R.Kannan, Accountant, SRIT Office	 8/3/2021



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Minutes of IQAC Meeting 5

09/04/2021

Mode of meeting: Online (Google Meet Platform)


Date of Meeting: 09/04/2021 @3.00pm

Members Present: Principal & All HODs

Agenda: Discussion about Google Meet classes and online modules during lockdown period


The Principal had a discussion with all HODs about the conduct of offline and online classes for the completion of syllabus. He insisted to prepare a timetable for the smooth conduct of classes and requested the HODs to submit a report about the same.





Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Action taken report

- All the HODs submitted the schedule for online classes and the same has been presented by IQAC Coordinator.
- The report on online classes conducted every day were also submitted to the Principal.


Dr.H.Mangalam
IQAC Coordinator

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chal 09.04.2021
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 9/4/2021
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 9/4/23
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 09/04/2023
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K.S.Rani 09/4/23
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran
8	Mr.R.Kannan, Accountant, SRIT Office	



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Minutes of IQAC Meeting 6

16/04/2021

Mode of meeting: Online

Date of Meeting: 16/04/2021 @ 3.00 pm

Members Present: Principal & All HODs


Agenda: Review of actions taken by IQAC for even semester 2019-2020 during COVID 19.

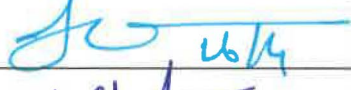

S.No.	Details	Activity Status
1.	Review of completion of offline and online classes	Completed
2.	Review of CIA marks for autonomous courses	Completed

Other Information:

- Conduct of examinations will be done as per the Government Order.


Dr.H.Mangalam
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.K.Murali, Professor, Department of Civil Engineering	
2	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B. Chokkalingam 12.04.2021
3	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	 16/4/2021
4	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 16/4/21
5	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N. Kavitha 16/4/2021
6	Dr.K.Sheela Sobana Rani, Associate Professor, Department of Electrical and Electronics Engineering	K. Sheela Sobana Rani 16/4/21
7	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 16/4/21
8	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 16/4/21



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Minutes of IQAC Meeting 1

27/08/2021

Venue: Board Room

Date of Meeting: 27/08/2021

Members Present: IQAC Coordinator, IQAC Committee members


Agenda: Discussion & Plans for AQAR submission for 2020-21


Meeting of the IQAC Committee was held on 27/08/2021 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 12.30 pm. All IQAC Committee members were invited to attend.

Dr.C.R.Hema, Coordinator of the IQAC Committee welcomed all the members and pointed out the importance of IQAC Committee for maintaining and improving quality of education in the institute. She charted out the significant role to be played by the IQAC members for the academic year 2021-2022.

The following main points were discussed in the meeting:

1. The members of IQAC committee were deputed in consultation with the Head of the Departments .
2. IQAC Committee members are insisted to prepare the documents (hard and softcopy) pertaining to AQAR submission of the year 2020-21 on or before 27.09.2021.
3. IQAC members are asked to verify the documents before finalizing them.
4. Conduct of Events, Value added programmes and Certificate courses to enhance the knowledge and skills of students.
5. Motivation of students and faculty to enroll in NPTEL courses and Coursera.
6. Enhancing the submission of funded project proposals and inculcating research interests among faculty.
7. The meeting concluded with the remark by the IQAC coordinator emphasizing prompt follow up of academic schedules.


Dr.C R Hema
IQAC Coordinator


Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 27.08.2021
2	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	A.N.Jayanthi 27/8/21
3	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S.Nagarani 27/8/21
4	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 27/08/2021
5	Dr.S.Sangeetha, Assistant Professor (Sl.Gr), Department of Electrical and Electronics Engineering	S.Sangeetha 27/8
6	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran 27/8/21
7	Mr.R.Kannan, Accountant, SRIT Office	R.Kannan 27/8/21

Minutes of IQAC Meeting 2

14/09/2021

Mode: Online

Date of Meeting: 14/09/2021

Members Present: IQAC Coordinator, IQAC Committee members

Agenda: NBA, Research proposal and Hackathon

The following main points were discussed in the meeting:

1. Mr. A.P. Roger Rozario presented the Criterion 3 of SAR NBA and few suggestions were made by the members for improvement. Principal informed all the HODs to instruct the NBA program coordinators and the PICs of various criteria to prepare NBA Self-Assessment Report, the same should be presented on 22.09.2021. Further, Principal informed the HoD (Science and Humanities) to present the Criterion 7 on 17.09.2021. The last date for submission of hard copy of SAR by all the departments is 29.09.2021.
2. Principal discussed the following points to improve the research activities in the institution,
 - a. All the faculty members should submit at least one proposal through their final year project students for TNSCST project scheme. The last date is 15th September.
 - b. SERM is open to Women faculty members. All women faculty members should submit one funding proposal. The last date to submit to the Principal is 27/09/2021.
 - c. HoDs are requested to direct their faculty members to submit a minimum of four funding proposals under each category (each department). Further, they are requested to submit the status of submitting the funding proposals to the Principal every Friday.
 - d. Dr.A.N.Jayanthi will coordinate the meeting in this regard. Principal informed to depute one faculty member as coordinator for Research activities from each department.
3. Principal informed that, the All India Council for Technical Education (AICTE), MIC and Bureau of Police Research and Development (BPR&D) have launched MANTHAN 2021 Hackathon on 26th August 2021. In this regard, Principal informed to formulate a student team and make them to register and participate in MANTHAN 2021. Each faculty member should have a student team. It is the responsibility of the faculty member to identify/pick the problem statement, provide ideas to solve the problem and guide the student to build and demonstrate the concept in order to create an innovative environment in the institution.
4. Principal informed that the training programme for the current second year and third year students will be conducted through Neo-Pat platform after finalizing with the Vendor. The training schedule for Full Stack Programming have been circulated to all the HoDs, In this regard, Principal informed to allocate two periods daily in the Time Table without affecting the academic works and also informed to all the HoDs to follow up the training activities.



Dr. C. K. Hegde
IQAC Coordinator



Dr. M. Paulraj
Principal

Minutes of IQAC Meeting 3

26/10/2021

Mode: Online

Date of Meeting: 26/10/2021


Members Present: IQAC Coordinator, IQAC Committee members

Agenda: NBA, Offline class

The following main points were discussed in the meeting:

1. Principal informed to all the HoDs to instruct their tutors to take necessary steps to collect the college fees in a smooth and cordial way during this Pandemic situation.
2. Principal informed all the HoDs to instruct the tutors to collect the pending college fee for the pervious academic years if any.
3. In view of Diwali and representation from the hostel students, the offline classes for the third year students will be handled through online mode for three days (01.11.2021 to 03.11.2021). The hostel students can go to their native places in view of Diwali festival on 30.10.2021 evening.
4. Principal informed all the HoDs to mail the PIC for various NBA criteria for further review process. A panel will be constituted to review the NBA criteria, based on the recommendations of the panel SAR shall be prepared with the guidance of HoDs.
5. Principal informed all the HoDs to inform the second year, third year and final year students to attend the classes regularly through offline mode from 10.11.2021 onwards.
6. Principal informed to verify the vaccination status of all students and staff.
7. Principal informed all the HoDs to submit an attendance report of all classes immediately.
8. Principal informed to the COE to prepare the circular related to offline classes.


Dr. C R Hemfa
IQAC Coordinator


Dr. M. Paulraj
Principal



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Minutes of IOAC Meeting 4

19/11/2021

Mode: Online through Google meet **Date of Meeting:** 19/11/2021@12.30 pm

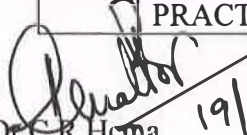
Meet Link: <http://meet.google.com/kae-dsfp-bkf>

Members Present: IQAC Coordinator, IQAC Committee members

Agenda: Review of Criteria's of AQAR for the year 2020-21

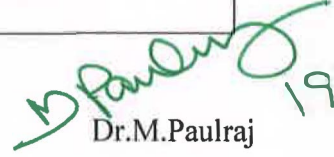
The IQAC Coordinator Dr.C R.Hema presented the details on the Criteria's to be worked for AQAR submission for the year 2020-21 as the format was changed in NAAC portal .Subdivision wise details to be prepared under each Criteria were discussed in detail. Clarifications were done on different aspects for filling online in the portal.

S.No.	Details
1.	Criteria 1 - CURRICULAR ASPECTS
2.	Criteria 2- TEACHING-LEARNING AND EVALUATION
3.	Criteria 3- RESEARCH, INNOVATIONS AND EXTENSION
4.	Criteria 4 - INFRASTRUCTURE AND LEARNING RESOURCES
5.	Criteria 5- STUDENT SUPPORT AND PROGRESSION
6.	Criteria 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT
7	Criteria 7- INSTITUTIONAL VALUES AND BEST PRACTICES


Dr.C R Hema
IQAC Co-ordinator

19/11/2021




Dr.M.Paulraj
Principal

19/11/2021



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Minutes of IOAC Meeting 5

24/01/2022

Venue: Board Room

Date of Meeting: 24/01/2022

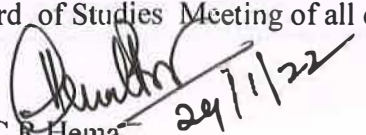
Members Present: Principal, All HODs & IQAC Faculty members.

Agenda: Discussion & Plans for Academic Session – Even semester (2021-2022)

Meeting of the IQAC Committee was held on 24/01/2022 in the Board Room of Sri Ramakrishna Institute of Technology, Coimbatore at 10.00 a.m.

The following points related to the academic activities of even semester (2021-22) were discussed in the meeting:

1. The Principal presented the academic schedule for the even semester 2021-22.
2. The members and auditors are informed to perform the audits as per the schedule.
3. Academic Division Heads and members are requested to monitor the standard of internal test question papers and provide appropriate suggestions to junior faculty members so as to meet the required cognitive level in each course.
4. Status of uploading of course materials for even semester in Moodle - completed.
5. The Principal enquired about the status of mapping of student information in Student Information System. Status – completed.
6. Monitoring of lecture classes are to be done by committee members atleast twice a week and report is to be submitted to the Principal.
7. Enhancing the submission of funded project proposals and inculcating research interests among faculty.
8. Board of Studies Meeting of all departments are to be conducted .


Dr.C R Hema
IQAC Co-ordinator




Dr.M.Paulraj
Principal

Sl.No	IQAC Members	Signature
1	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B. Chokkalingam 24.01.2022
2	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	A.N. Jayanthi 24/1/2022
3	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S. Nagarani 24/1/22
4	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S. Kavitha 24/01/2022
5	Dr.S.Sangeetha, Assistant Professor (Sl.Gr), Department of Electrical and Electronics Engineering	S. Sangeetha 24/1/22
6	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R. Nagendran 24/1/22
7	Mr.R.Kannan, Accountant, SRIT Office	R. Kannan 24/1/22



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21.02.2022

Minutes of IQAC Meeting 6

Venue: Board Room

Date of Meeting: 21.02.2022

Time: 2.00 P.M

Members Present: IQAC Director, IQAC Committee Members

Agenda: IIQA and SSR Documentation Work

The following main points were discussed in the meeting:

1. Process of initiating the accreditation documentation works for second cycle which has to be submitted by June 2022.
2. Various committees are formed to carry out IIQA and SSR documentation works.

Sl.No	Document/SSR Criteria	Committee Heads
1	IIQA	Dr.N.V.Shibu (CSE)
2	Executive Summary & Profile of College	Dr.C.R.Hema (EEE)
3	Criteria 1. Curricular Aspects	Dr.J.J.AdriJovin (IT)
4	Criteria 2. Teaching and Learning Evaluation	Dr.S.Anila (ECE)
5	Criteria 3. Research, innovations and Extensions	Dr.A.N.Jayanthi (ECE)
6	Criteria 4. Infrastructure and Learning Resources	Dr.B.Chokkalingam(MECH)
7	Criteria 5. Student Support and Progression	Dr.M.Suresh Kumar (IT)
8	Criteria 6. Governance, Leadership and Management	Dr.R.Nagendran (IT)
9	Criteria 7. Institutional Values and Best Practices	Dr.NishaSoms (CSE)

3. The committee members are directed to prepare the necessary documents and annexures pertaining to the criteria assigned.


Dr.C.R.Hema
IQAC Director


Dr.M.Paulraj
IQAC Chairman

Sl.No	IQAC Members	Signature
1	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 21.02.2022
2	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	A.N.Jayanthi 21/2/2022
3	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S.Nagarani 21/2/22
4	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 21/02/2022
5	Dr.S.Sangeetha, Assistant Professor (Sl.Gr), Department of Electrical and Electronics Engineering	S.Sangeetha 21/2
6	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran 21/2/22
7	Mr.R.Kannan, Accountant, SRIT Office	R.Kannan 21/2/2022



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01.03.2022

Minutes of IQAC Meeting 7

Venue: Board Room

Date of Meeting: 01.03.2022

Time: 2.30 P.M

Members Present: IQAC Director, IQAC Committee Members

Agenda: NAAC Accreditation Work

The following main points were discussed in the meeting:

1. The meeting is held to kick-start the necessary documentation works for the upcoming NAAC Accreditation.
2. The NAAC files and formalities should be ready before June 2022
3. Every year the AQAR is uploaded in the UGC portal by our Institution's IQAC
4. The management has approved to start necessary preparations towards applying for NAAC and its fee
5. By June 2022, the portal for NAAC will be active
6. Initially, The IIQA should be submitted by the NAAC team. If the IIQA is well acknowledged by the UGC NAAC committee members, the SSR Should be uploaded
7. The formats for preparing IIQA and SSR are available in the NAAC website
8. Faculty Coordinators for each criterion are appointed by the Chair person
9. A detailed Presentation about the key indicators for every criterion was delivered Dr.C.R.Hema, Prof and Head, Department of EEE
10. It is proposed to conduct meetings every Wednesday to discuss the progress of work
11. Each Coordinators may prepare a timely schedule for the completion of each criterion and may present it to the chair person during the next meeting

Dr.C.R.Hema
IQAC Director

Dr.M.Paulraj
IQAC Chairman

Sl.No	IQAC Members	Signature
1	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 01.03.2022
2	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	A.N.Jayanthi 1/3/2022
3	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S.Nagarani 1/3/22
4	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 01/3/2022
5	Dr.S.Sangeetha, Assistant Professor (Sl.Gr), Department of Electrical and Electronics Engineering	S.Sangeetha 1/3/2022
6	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran 1/3/22
7	Mr.R.Kannan, Accountant, SRIT Office	R.Kannan 01/03/22



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13.05.2022

Minutes of IQAC Meeting 8

Venue: Board Room

Date of Meeting: 13.05.2022

Time: 10.00 AM

Members Present: IQAC Director, IQAC Committee Members

Agenda: NAAC SSR Presentation

The following main points were discussed in the meeting:

1. The Criteria Lead is requested to present the prepared documents with the related documents to be uploaded for their respective criteria
2. Schedule for the NAAC –SSR Presentation is discussed

SI.No	Criteria	Presentation date	PIC's
1	Criteria 1	19.05.2022	Dr.J.J.AdriJovin (IT)
2	Criteria 2	21.05.2022	Dr.S.Anila (ECE)
3	Criteria 3	16.05.2022	Dr.A.N.Jayanthi (ECE)
4	Criteria 4	18.05.2022	Dr.B.Chokkalingam(MECH)
5	Criteria 5	20.05.2022	Dr.M.Suresh Kumar (IT)
6	Criteria 6	21.05.2022	Dr.R.Nagendran (IT)
7	Criteria 7	17.05.2022	Dr.Nisha Soms (CSE)

Dr.C.R.Hema
IQAC Director

Dr.M.Paulraj
IQAC Chairman

SL.No	IQAC Members	Signature
1	Dr.B.Chokkalingam, Associate Professor & Head (i/c) Department of Mechanical Engineering	B.Chokkalingam 13.05.2022
2	Dr.A.N.Jayanthi, Associate Professor, Department of Electronics and Communication Engineering	A.N.Jayanthi 13/5/22
3	Dr.S.Nagarani, Professor & Head, Department of Science and Humanities	S.Nagarani 13/5/22
4	Dr.N.S.Kavitha, Assistant Professor (Sl.Gr), Department of Computer Science Engineering	N.S.Kavitha 13/05/2022
5	Dr.S.Sangeetha, Assistant Professor (Sl.Gr), Department of Electrical and Electronics Engineering	S.Sangeetha 13/5
6	Mr.R.Nagendran, Assistant Professor (Sr.Gr), Department of Information technology	R.Nagendran 13/5/22
7	Mr.R.Kannan, Accountant, SRIT Office	R.Kannan 13/5



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30.11.2022

Minutes of IQAC Meeting 2

Venue: Board Room

Date of Meeting: 30.11.2022

Time: 10.00 AM

Members Present: IQAC Director, IQAC Committee Members

Agenda: Action Plan

The following main points were discussed in the meeting:

1. All the heads of the Departments are instructed to submit the department event action plan for the academic year 2022-2023 must be submitted to the IQAC office on or before 10.12.2022
2. The event organizer are requested to follow the SOP meticulously and must conduct all the events as per the action plan.
3. All the Research Cluster Heads are directed to conduct the cluster meeting with the cluster member and submit the action plan for research event, list of members and minutes of the meeting for the academic year 2022-2023 must be submitted to the IQAC office on or before 10.12.2022

Dr.C.R.Hema
IQAC Director

Dr.M.Paulraj
IQAC Chairman

30.11.2022

Sl. No.	IQAC Committee Members	Signature
1	Dr. B. Chokkalingam, HOD/MECH	B-Chokkalingam 30-11-2022
2	Dr. S. Anila, HOD/ECE	S. Anila 30/11/22
3	Dr. V. Chitra, HOD/S&H	V. Chitra 30/11/22
4	Dr. P. S. Prakash, professor, CSE	P. S. Prakash 30/11/22
5	Dr. M. Suresh Kumar, HOD/IT	M. Suresh Kumar 30/11/22
6	Dr. R. Nagendran, Associate professor, IT	R. Nagendran 30/11/22
7	Dr. J. J. Adri Jovin, Associate professor, IT	J. J. Adri Jovin 30/11/22
8	Dr. N. V. Shibu, Associate Professor, CSE	N. V. Shibu 30/11/22
9	Mr. R. Kannan, Administrative Officer	R. Kannan 30/11/22



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13.12.2022

Minutes of IQAC Meeting 3

Venue: Board Room

Date of Meeting: 13.12.2022

Time: 10.00 AM

Members Present: IQAC Director, IQAC Committee Members

Agenda: NIRF

The following main points were discussed in the meeting:

1. The following faculty members are assigned to complete the submission process of NIRF:

1	Dr.S.Anila	HOD/ECE
2	Dr.C.R.Hema	HOD/EEE
3	Dr.P.S.Prakash	Professor /CSE
4	Dr.N.v.Shibu	Associate Professor /CSE
5	Dr.R.N.Devendra Kumar	Associate Professor /CSE

2. The members are requested to collect and process the data for the submission to NIRF Immediately.
3. Further they are also requested to present the various criteria's to be implemented to the under-signed on 14.12.2022. they are also requested to complete the NIRF and submit the report to the undersigned on or before 24.12.2022


Dr.C.R.Hema
IQAC Director


Dr.M.Paulraj
IQAC Chairman

13.12.2022

SI. No.	IQAC Committee Members	Signature
1	Dr. B. Chokkalingam, HOD/MECH	B. Chokkalingam 13-12-2022
2	Dr. S. Anila, HOD/ECE	S. Anila 13/12/22
3	Dr. V. Chitra, HOD/S&H	V. Chitra 13/12/22
4	Dr. P. S. Prakash, professor, CSE	P. S. Prakash 13/12/22
5	Dr. M. Suresh Kumar, HOD/IT	M. Suresh Kumar 13/12/22
6	Dr. R. Nagendran, Associate professor, IT	R. Nagendran 13/12/22
7	Dr. J. J. Adri Jovin, Associate professor, IT	J. J. Adri Jovin 13/12/22
8	Dr. N. V. Shibu, Associate Professor, CSE	N. V. Shibu 13/12/22
9	Mr. R. Kannan, Administrative Officer	R. Kannan 13/12/22



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27.01.2023

Minutes of IQAC Meeting 6

Venue: Board Room

Date of Meeting: 27.01.2023

Time: 03.00 PM

Members Present: IQAC Director, IQAC Committee Members

Agenda: NAAC Accreditation Preparedness

The following main points were discussed in the meeting:

1. It is proposed to schedule next review meeting on 15.02.2023
2. Stake holders should be informed on the status of NAAC visit schedule
3. Lab In-charges ensure the cleanliness of laboratories
4. If there is any need to add display charts, bring it to the notice of IQAC at the earliest
5. Decide on the Fine Arts events to be rehearsed
6. Awareness should be given to students, not to change the arrangements of furniture's in class without prior approval
7. External audits needs to be scheduled to benchmark our performance

Dr.C.R.Hema
IQAC Director

Dr.M.Paulraj
IQAC Chairman

27.01.2023

Sl. No.	IQAC Committee Members	Signature
1	Dr. B. Chokkalingam, HOD/MECH	B. Chl 27-01-2023
2	Dr. S. Anila, HOD/ECE	S. Anila 27/01/23
3	Dr. V. Chitra, HOD/S&H	V. Chitra 27/1/23
4	Dr. P. S. Prakash, professor, CSE	P. S. Prakash 27/1/23
5	Dr. M. Suresh Kumar, HOD/IT	M. Suresh Kumar 27/1/23
6	Dr. R. Nagendran, Associate professor, IT	R. Nagendran 27/1/23
7	Dr. J. J. Adri Jovin, Associate professor, IT	J. J. Adri Jovin 27/1/23
8	Dr. N. V. Shibu, Associate Professor, CSE	N. V. Shibu 27/1/23
9	Mr. R. Kannan, Administrative Officer	R. Kannan 27/1/23



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06.03.2023

Minutes of IQAC Meeting 8

Venue: Board Room

Date of Meeting: 06.03.2023

Time: 02.00 PM

Members Present: IQAC Director, IQAC Committee Members

Agenda: Academics and Annual Day celebration 2023

The following main points were discussed in the meeting:

1. The first Internal Test for senior classes is concluded and the academic activities are reviewed
2. First Semester examinations will commence in this month. The Academic schedule for second semester is presented and approved
3. Lab Examinations are scheduled before the commencement of theory examination
4. Preparedness of Annual Day event management committee is reviewed
5. Budget is presented. Necessary approvals are obtained.
6. Process is initiated to find best outgoing students, rank holders compilation of annual report.

Dr.C.R.Hema
IQAC Director

Dr.M.Paulraj
IQAC Chairman

06.03.2023

SI. No.	IQAC Committee Members	Signature
1	Dr. B. Chokkalingam, HOD/MECH	B. Chokkalingam 06.03.2023
2	Dr. S. Anila, HOD/ECE	S. Anila 06/03/23
3	Dr. V. Chitra, HOD/S&H	V. Chitra 6/3/23
4	Dr. P. S. Prakash, professor, CSE	P. S. Prakash 6/3/23
5	Dr. M. Suresh Kumar, HOD/IT	M. Suresh Kumar 6/3/23
6	Dr. R. Nagendran, Associate professor, IT	R. Nagendran 6/3/23
7	Dr. J. J. Adri Jovin, Associate professor, IT	J. J. Adri Jovin 6/3/23
8	Dr. N. V. Shibu, Associate Professor, CSE	N. V. Shibu 6/3/23
9	Mr. R. Kannan, Administrative Officer	R. Kannan 06.03.23