



SRI RAMAKRISHNA INSTITUTE OF TECHNOLOGY, COIMBATORE-10
(An Autonomous Institutions)

(Approved by AICTE, New Delhi – Affiliated to Anna University, Chennai)



Office of the Controller of Examinations

Ref.: SRIT / COE / Photocopy / UG & PG First Year / Even / 2018-2019

23.06.2018

Procedure for Applying Photocopy:

1. The candidate who wants to apply for photocopy for the May / June 2018 End semester Examinations, are instructed to register through online <https://exam.srit.org>
2. The candidates are eligible to apply only for theory courses.
3. The candidate can register for photocopy for a maximum of five courses only.
4. After completion of registration the photocopy application form will be generated.
5. The candidate should submit the signed application form in the COE office on or before 29.06.2018 (4 PM).
6. The payment will be accepted at COE office on working days between 9.00 am to 4.30 pm. (Photocopy Fee Rs. 350 / per script)

Note: Online portal will be open from 25.06.2018 (10 AM) onwards.

Procedure for Revaluation:

1. Candidates who wish to apply for revaluation should first apply for photocopy of his / her answer script by paying Rs. 350/- per script on or before the last date for applying photocopy.
2. After receiving the photocopy, the student can verify the copy for any discrepancy like total mistake and omission in the valuation.
3. If any discrepancy is noticed the same may be brought to the notice of the Controller of examinations for remedial action.
4. The valuation in the photocopy of the answer script can be verified by the subject expert and if the expert is convinced that the script deserves higher marks than awarded, he / she can recommend for applying revaluation.
5. The student can apply for revaluation by paying Rs. 350 towards revaluation fee on or before the last date for applying revaluation.

M. Paulraj
23/6/18
Principal

Copy to

1. College Notice Board.
2. All HODs
3. College Website

Account Name : SRIT Autonomous Examination

Account No. : 6581986857

Branch : Kalampalayam

IFSC : IDIB000K290

Account Type : Current